

WYOMISSING AREA SCHOOL DISTRICT 2011-4299

Minutes April 26, 2011

The regular meeting of the Board of School Directors convened at 7:00 p.m. in the Community Board Room of the Jr./Sr. High School with Mrs. Davis, Board President, presiding.

PLEDGE OF ALLEGIANCE

Following the pledge of allegiance, Mrs. Davis asked if anyone would be recording the meeting. No one indicated the intent to record.

Board Members Present: Mrs. Bamberger, Mrs. Davis, Mr. Fitzgerald, Mrs. Helm, Mr. Larkin, Mr. Painter, Mr. Portner and Mrs. Seltzer .

Board Member Absent: Mrs. Sakmann

Administrative Staff Present: Mr. Krem, Mrs. Vicente, Mr. Griscom, Mrs. Motze (arr. 7:17 p.m.) and Mr. Roberts.

Attendees: Mr. Brian Boland, Kozloff Stoudt; Mr. Darrin Youker, Reading Eagle, and Shelley Filer, recording secretary. Audience sign-in sheet included as part of these official minutes.

MEETING ANNOUNCEMENTS

Following the roll call by the recording secretary, Mrs. Davis welcomed everyone.

The following meeting schedules and locations were announced.

- Finance/Facilities Committee Meeting – Monday, May 2, 2011, 11:30 a.m.
- Technology/Curriculum Committee – Monday, May 2, 2011, 3:30 p.m.
- Personnel/Policy Committee Meeting – Tuesday, May 3, 2011, 5:00 p.m.
- School Board Meeting with Committee Reports – Monday, May 9, 2011, 6:00 p.m.
- Economic Development Committee Meeting – Wednesday, May 11, 2011, 5:30 p.m.
- School Board Meeting – Monday, May 23, 2011, 7:00 p.m.

All listed meetings are held in the Community Board Room of the Jr./Sr. High School unless otherwise noted.

STUDENT RECOGNITION

Mrs. Davis read a proclamation recognizing Jennifer Helinek for her outstanding successes as a vocalist and her participation in the All-National Honors Choir. A copy of the proclamation is included in these official minutes.

PUBLIC COMMENT

None.

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ROUTINE APPROVALS

MEETING MINUTES

Upon a motion by Mr. Painter, second by Mr. Fitzgerald, the Board approved the following minutes.

- March 14, 2011 Board Meeting with Committee Reports
- March 28, 2011 Regular Business Meeting

Yeas: Bamberger, Fitzgerald, Helm, Larkin, Painter, Portner, Seltzer and Davis.

Absent: Mrs. Sakmann

Nays: None. Motion carried.

TREASURER'S REPORT

Upon a motion by Mrs. Seltzer, second by Mr. Painter, the Treasurer's Report was accepted as presented.

Yeas: Bamberger, Fitzgerald, Helm, Larkin, Painter, Portner Seltzer and Davis.

Absent: Sakmann

Nays: None. Motion carried.

PAYMENT OF BILLS

Upon motion by Mrs. Seltzer, second by Mr. Portner, payment of bills for the month of March 2011 was approved.

Yeas: Bamberger, Fitzgerald, Helm, Larkin, Painter, Portner, Seltzer and Davis.

Absent: Sakmann

Nays: None. Motion carried.

SUPERINTENDENT'S REPORT

Before proceeding with the motion items, Mr. Krem stated that the administration was grateful for the phone calls and e-mails received with suggestions for using funds wisely to better meet the needs of our students. All suggestions are being reviewed.

A. CURRICULUM/ TECHNOLOGY

No items.

B. FINANCE/ FACILITIES

Upon a motion by Mr. Painter, and second by Mrs. Helm, the Board approved the Finance/Facilities agenda items as follows:

1. Approved Budget Transfers in the amount of \$15,264.
2. Approved Berks Career & Technology Center 2011-12 Budget.
Background information: The proposed maximum share amount for the Wyomissing Area School District for 2011-12 is \$285,352 which is an increase of 10% from 2010-11. The individual school

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district's contribution to the budget is determined by a proportionate share calculation that looks at audited enrollment figures from the three previous years.

3. Approved the following donations from the Wyomissing Area Education Foundation:
 - \$1,391.91 in EITC funds for the purchase of a classroom response system with Turning Point software for the JSHS.
 - \$170 for the purchase of 10 Franklin Spellers for use in Danielle Metzger's 3rd grade classroom.
 - \$500 to fund the Project Help Desk at the JSHS Library.
4. Approved Berks County Joint Purchasing bids for art supplies and medical & nursing supplies:

Art Supplies:		Medical & Nursing Supplies	
Art Store, Inc	141.72	Henry Schein	114.97
Cascade	258.45	Medco	338.18
Ceramic Shop	136.00	Moore Medical	1,566.09
Kurtz Bros.	232.16	School Health	309.26
Nat'l Art & School	1,479.72	<u>School Nurse Supply</u>	<u>94.08</u>
Nasco	13.80		
Phillips Supply	359.64	Total	\$ 2,422.58
Pyramid Sch Prod	506.68		
Quill	1,384.00		
<u>School Specialty</u>	<u>1,749.22</u>		
Total	\$ 6,261.39		

5. Awarded bid for interactive whiteboards to Haverford Systems in the amount of \$52,869.
6. Reappointed Corinne D. Mason as management representative to the Berks County School District Health Trust for a two-year term.
7. Approved exonerations for Per Capita tax.

Yeas: Bamberger, Fitzgerald, Helm, Larkin, Painter, Portner, Seltzer and Davis.

Absent: Sakmann

Nays: None. Motion carried.

Mrs. Davis thanked WAEF for their kind donations.

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**C. PERSONNEL/
POLICY**

Upon a motion by Mr. Portner, second by Mr. Painter, , the Board approved the Personnel/Policy agenda items as follows:

Mrs. Davis thanked the listed employees for their service to the district and our students.

1. APPROVED RESOLUTIONS

- a. 04-26-11-01 - Official notification to change one JSHS Guidance Counselor position from full-time to .5 part-time. This change was necessitated due to budgetary constraints.
- b. 04-26-11-02 – Acceptance of salary freeze for Act 93 administrators, David Krem, Julie Vicente, and Corinne Mason.

2. RESIGNATIONS/POSITION ELIMINATIONS

- a. Administrative
 - 1) Kathleen Garman, Director of Human Resources, resignation, effective May 13, 2011.
 - 2) Director of Human Resources, position elimination effective June 30, 2011.
 - 3) Jennifer Motze, Director of Athletics, position elimination, effective June 30, 2011.
- b. Confidential Support Staff
 - 1) Catherine McGowan Pennebaker, Senior Staff Accountant, resignation, effective April 29, 2011.
 - 2) Senior Staff Accountant position elimination, effective June 30, 2011.
 - 3) John Hungerford, Network Communications Specialist, resignation, effective May 3, 2011.
- c. Support Staff
 - 1) Sheila Bornstein, part-time Computer Lab Aide at the JSHS, position elimination, effective June 30, 2011.
 - 2) Lynn Clouser, part-time Computer Lab Aide at the JSHS, position elimination, effective June 30, 2011.
 - 3) Ashlynnne Khaldaoui, part-time Teacher's Instructional Aide at WHEC position elimination, effective June 30, 2011.
 - 4) Kelli Kilhullen, part-time Teacher's Instructional Aide at WHEC position elimination, effective June 30, 2011.
 - 5) Annemarie Melcher, part-time Teacher's Instructional Aide at WHEC position elimination,

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- effective June 30, 2011.
- 6) Justin Moyer, full-time Special Education Instructional Aide at WREC, position elimination, effective June 30, 2011.
 - 7) Nancy Murray, full-time Receptionist Monitor at the JSHS, position elimination, effective June 30, 2011.
 - 8) Jennifer Noll, full-time Receptionist Monitor at WHEC, position elimination, effective June 30, 2011.
 - 9) Jill Robertson, full-time Receptionist Monitor at WREC, position elimination, effective June 30, 2011.
 - 10) Lisa Schlappich, part-time Special Education Secretary at the District Office, position elimination, effective June 30, 2011.
 - 11) John Thomas, full-time Jr./Sr. High School In-School Suspension Monitor and District School Services Liaison, position elimination, effective June 30, 2011.
 - 12) Heather Ulrich, part-time Jr./Sr. High School Clerical Assistant, position elimination, effective June 30, 2011.
 - 13) Secretary to the Jr./Sr. High School Assistant Principal position elimination, effective June 30, 2011.
 - 14) Jr./Sr. High School Attendance/Central Registration/Pentamation Secretary position elimination, effective June 30, 2011.

3. LEAVES

a. Professional Staff

- 1) David Skovera, Guidance Counselor at the JSHS, FMLA leave effective April 27 – 29, 2011.

b. Support Staff

- 1) Ashlynnne Khaldaoui, part-time Teacher's Instructional Aide at WHEC, unpaid leave April 8-13, 2011.
- 2) Marie Minnich, full-time Special Education Instructional Aide at the JSHS, FMLA leave April 12, 2011, until a date to be determined.
- 3) Rupa Patel, full-time Special Education Instructional Aide at WHEC, FMLA leave, effective March 8-25, 2011.
- 4) Nancy Murray, full-time Receptionist Monitor at the JSHS, an intermittent FMLA leave, effective

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March 25, 2011 through a date to be determined.

- 5) Kathleen Rohm, full-time special Education Instructional Aide at WHEC, FMLA leave effective April 13, 2011, until a date to be determined.

4. APPOINTMENTS/TRANSFERS

a. Professional Staff

- 1) David Clewell, Secondary Guidance Counselor at the JSHS, change from full-time professional staff employee to .5 professional staff employee, effective July 1, 2011.
- 2) Jennifer Littlefield, Elementary Spanish Teacher at WHEC, transfer to Grade 4 Teacher at WHEC, effective July 1, 2011.

Background Information: The elementary Spanish program at WHEC is being eliminated.

b. Confidential Support Staff

- 1) Linda Bentz, Jr./Sr. High School Attendance/Central Registration/Pentamation Secretary transfer to Coordinator of Child Accounting & Central Registration, effective July 1, 2011. This is a change in position from Support Staff Union to Confidential Support Staff with no change in hours worked or hourly rate.

Background Information: Mrs. Bentz is filling the vacancy created by Barbara Troxel's retirement.

c. Support Staff

- 1) Janice Duquette, Secretary to the Jr./Sr. High School Assistant Principal, transfer to Special Education Secretary, Medical Access, effective July 1, 2011. There is no change in hours worked or hourly rate.

Background Information: This position is funded through Special Education reimbursement money, and the position guide was approved at the January 24, 2011, Board meeting.

d. Supplemental Staff

- 1) Keith Arnold, Summer Safari Coordinator, at a stipend of \$3,000, effective summer 2011.
Background Information: The stipend is covered by tuition for the Summer Safari Program.
- 2) Charles R. Hiestand, III, Information Technology Intern, \$10.00/hr., not to exceed 266.5 hours, effective May 9 – June 30, 2011.

Background Information: Funds for the

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Information Technology Intern are through contracted services and were already budgeted for 2010-11.

5. ADDITIONAL HOURS

a. Professional Staff

- 1) Shirley Gashi, Secondary Science Teacher at the JSHS, to provide homebound instruction for one secondary student ID #200594, effective April 3 – May 15, 2011, for a shared maximum not to exceed 5 hours per week, at the approved professional contracted rate.
- 2) Kim Lally, Guidance Counselor at the JSHS, to provide homebound instruction for one secondary student ID #200594, effective April 3 – May 15, 2011, for a shared maximum not to exceed 5 hours per week, at the approved professional contracted rate.

6. POLICIES

Second reading of the following policies:

- 004 - Membership
- 203 - Communicable Diseases and Immunization
- 210.1 - Possession/Use of Asthma Inhalers and Epinephrine Auto-injectors
- 210.1 - Attachment - Exhibit A

7. ADDITIONS/DELETIONS TO THE DISTRICT SUBSTITUTE LIST

8. ADDITIONS TO THE DISTRICT VOLUNTEER LIST

Yeas: Bamberger, Fitzgerald, Helm, Larkin, Painter, Portner, Seltzer and Davis.

Absent: Sakmann

Nays: None. Motion carried.

OLD BUSINESS

Mrs. Davis reported that she spoke to the student council advisor, Mrs. Devlin, regarding the selection of a student representative to the Board. When the new student council representatives are chosen this spring, the group will nominate an upcoming junior and senior to serve as student representatives.

Mrs. Davis also reported that the History Bowl team finished in the top 50

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teams in the country at the History Bowl National Championship held in mid-April in Washington, DC.

NEW BUSINESS

Mrs. Davis shared that students in multi-media technology placed first, second and third in the 2011 AAA Safety Video Contest.

Mrs. Seltzer reported on the progress of the Flannery Memorial Committee's efforts. A flagpole will be erected at the soccer field which is where Sean spent many years here as a student. A flag company and landscaper have been contacted to assist in the project. Letters of solicitation will be sent to the community, alumni, soccer enthusiasts, and the Bar Association.

Mrs. Bamberger witnessed the installation of sections of the modular classrooms for the West Reading project. She said the process was fascinating and she was amazed how quickly the pods were taken from the truck and mounted.

Mrs. Davis reported receiving an e-mail from a teacher who said as the students were walking from St. James Church to the playground, they spontaneously erupted in applause when they saw the ongoing construction. One student even said to a construction worker, "Thank you for fixing our school."

**HEARING FROM
WAEA**

None

**HEARING FROM
AFSCME**

None

**HEARING FROM
WAEF**

Mrs. Butera reported that the WAEF Scholarship Reception will be held on May 4, 2011 in the CBR. Everyone is welcome to attend. The response deadline for "The Toast" invitation is May 12.

ADJOURNMENT

A motion was made by Mr. Fitzgerald, seconded by Mrs. Seltzer to adjourn at 7:18 p.m. Mrs. Davis announced an Executive Session would immediately follow the meeting.

Corinne D. Mason
Board Secretary